



Confidential Administrative Assistant

The Red Bank Charter School, a PreK – Grade 8 public school, seeks a Bilingual, Confidential Administrative Assistant with experience in Genesis, NJ SMART, translation, and Google Apps for Education. Please email a letter of interest, resume, copies of certification and references to the attention of Dr. Kristen Martello at k.martello@redbankcharterschool.com.

Submissions deadline: July 31, 2020